

Audit & Scrutiny Committee Work Plan 2020 – 2021

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This is an outline plan to facilitate forward planning of reports to the Audit & Scrutiny Committee

Report	Lead Service	Regularity
15 December 2020	Reports to Committee Services by 20 November 2020	
Internal Audit and Counter Fraud Summary of Activities	Chief Internal Auditor	Quarterly
Internal Audit Report Follow Up	Chief Internal Auditor	Quarterly
Internal Audit Reports to Audit and Scrutiny Committee <ul style="list-style-type: none"> • Oban Airport • Scottish Welfare Fund • Welfare Rights • LEADER • Homelessness • Special Investigation – Primary School Finances 	Chief Internal Auditor	Quarterly
External Audit Update Report	Audit Scotland	Quarterly
Verbal Update by Chair(s) of Scrutiny Panel	Chair and Vice Chair of Audit & Scrutiny Committee	Quarterly
PSIAS Self-Assessment	Chief Internal Auditor	Annual
Local Government Benchmarking Framework Report	Head of Customer Support Services	Annual
Council 6-month Performance Report – April to September 2020	Chief Executive/Head of Customer Support Services	Bi-Annual
NFI 2018/19 Report	Chief Internal Auditor	One Off
16 March 2021	Reports to Committee Services by 19 February 2021	
Internal Audit and Counter Fraud Summary of Activities	Chief Internal Auditor	Quarterly
Internal Audit Report Follow Up	Chief Internal Auditor	Quarterly
Internal Audit Reports to Audit and Scrutiny Committee 2020/21	Chief Internal Auditor	Quarterly

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<ul style="list-style-type: none"> • Capital Monitoring • Work Experience / Placements • Sickness Absence • Workforce Planning • Warden Services • Intercompany Controls / Budget Monitoring (Live Argyll) • Disaster Recovery Planning • Charging for Care (HSCP) • Management of Term Contracts 		
External Audit Update Report	Audit Scotland	Quarterly
Verbal Update by Chair(s) of Scrutiny Panel	Chair and Vice Chair of Audit & Scrutiny Committee	Quarterly
Economic Strategy Scrutiny Report	Audit & Scrutiny Committee Chair	One-off
Council's Best Value Action Plan	Chief Executive/Head of Customer Support Services	One-off
Waste Management	Head of Roads and Infrastructure Services	One-off
Performance Management Review Update	Head of Customer Support Services	One-off
Internal Audit 2021/22 Plan	Chief Internal Auditor	Annual
External Audit – 2020/21 Annual Plan	Audit Scotland	Annual
Audit Scotland Report – Financial Overview 2019/20	Head of Financial Services	Annual
2020/21 Unaudited Annual Accounts Preparation Plan and Timetable	Head of Financial Services	Annual
Treasury Management Strategy and Annual Investment Strategy	Head of Financial Services	Annual
Local Government in Scotland: Challenges and Performance 2020	Audit Scotland	Annual
15 June 2021	Reports to Committee Services by 21 May 2021	
Internal Audit and Counter Fraud Summary of Activities	Chief Internal Auditor	Quarterly
Internal Audit Report Follow Up	Chief Internal Auditor	Quarterly
Internal Audit Reports to Audit and Scrutiny Committee	Chief Internal Auditor	Quarterly

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<ul style="list-style-type: none"> Learning Disability Care Packages (HSCP) 		
External Audit Update Report	Audit Scotland	Quarterly
Verbal Update by Chair(s) of Scrutiny Panel	Chair and Vice Chair of Audit & Scrutiny Committee	Quarterly
Out of Authority Care Placement Scrutiny Report	Audit & Scrutiny Committee Chair	One-off
Strategic Risk Register Update	Chief Executive	Annual
Internal Audit 2020/21 Annual Report	Chief Internal Auditor	Annual
Review of Code of Corporate Governance	Governance, Risk and Safety Manager	Annual
External Audit 2020/21 Management Report	Audit Scotland	Annual
Local Government Benchmarking Framework Report	Head of Customer Support Services	Annual
Unaudited Financial Accounts	Head of Financial Services	Annual
2021/22 Scrutiny Plan	Chief Internal Auditor	Annual
Local Government in Scotland: Challenges and Performance 2021	Audit Scotland	Annual